PEOPLE'S INSURANCE PLC

PB3754 PQ

INSTRUCTIONS FOR REGISTRATION AND PARTICIPATION OF SHAREHOLDERS AT THE VIRTUAL ANNUAL GENERAL MEETING OF THE COMPANY TO BE HELD THROUGH AUDIO/VISUAL MEANS ON 30 MARCH 2026 10.30 A.M.

Dear Shareholder,

The Board of Directors of the Company, having taken into consideration, the guidelines issued by Colombo Stock Exchange ("CSE") on holding virtual shareholder meetings through audio/visual means and in conformity with the regulatory provisions of the Articles of Association of the Company, have decided to hold the Annual General Meeting ("AGM") of the Company as a virtual meeting through audio/visual means using an online platform in the manner set forth below.

1. Shareholders who wish to participate at the AGM through the online platform are required to complete and forward the "Shareholder/ Proxy holder Online Registration Form" together with a copy of the National Identity Card or Passport of the Shareholder/Proxy holder (if a Proxy is appointed) by registered post to the registered office of the Company or by email to cosec_pi@peoplesinsurance.lk not less than 48 hours before the convening of the AGM. Shareholders are required to mandatorily provide their email address (or the email address of the Proxyholder) in the space provided in the registration form for online/virtual AGM in order to forward the web link if they wish to participate at the AGM through the online platform. The registered Shareholders/ Proxyholders are requested to join the AGM only via the digital platform through the weblink sent by the Company.

2. Shareholders who wish to submit proxies can duly complete the proxies as per the instructions given with the Form of Proxy and send the same by registered post to the registered office of the Company or by email to cosec_pi@peoplesinsurance.lk not less than 48 hours before the convening of the AGM.

3. Shareholders who wish to appoint a member of the Board of Directors as his/her Proxy to represent them at the AGM may do so by completing the Form of Proxy with their voting preferences marked against each resolution to be taken up at the AGM.

4. It is recommended that Shareholders/Proxy holders join the AGM at least fifteen (15) minutes before the start of the AGM. The digital platform will be active thirty (30) minutes before the start of the AGM.

5. Voting on items listed on the agenda will be registered by using an online platform. Shareholders/ Proxy holders will be briefed on the procedure for voting prior to the commencement of the AGM.

6. All Shareholders/Proxy holders speaking at the AGM to vote, seek clarification or make a comment relevant to the AGM are required to identify themselves when speaking at the AGM.

7. Shareholders who are unable to participate at the Meeting via the designated online meeting platform are invited to forward their suggestions, questions and concerns relating to items on the agenda by registered post to the registered office of the Company , by email address cosec_pi@peoplesinsurance.lk or on WhatsApp number 0703476191 three (3) days before, in writing or by way of a pre-recorded audio/video clip. This is to enable the Management to compile the queries and forward same to the attention of the Board of Directors to ensure that they are discussed and addressed at the AGM, if relevant.

8. The shareholders who wish to make any suggestions, proposals or raise questions during the AGM will be given opportunity to do so. For this purpose, the shareholders could use the 'chat' or 'raise hand' options on Zoom or directly communicate to the Board during the allocated time via Zoom.

9. If any comments, questions raised are not related to the items on the agenda the Board such matters will not be taken up for discussion at the AGM but will be looked at favourably towards the progress of the Company.

10. The date fixed for the AGM will not be affected even if a public holiday or curfew is declared on such date as the AGM is to be held virtually. In the event, if any further action is required to be taken by the Company in relation to the AGM, notification of such change would be by way of an announcement to the Colombo Stock Exchange and by way of publication on the Company website https://www.cse.lk/company-profile?symbol=PINS.N0000 and https://peoplesinsurance.lk/investor-relations/

By order of the Board of People's Insurance PLC.

Sumudu Wickramarachchi
Acting Company Secretary

Colombo